

Government of the People's Republic of Bangladesh

# University Grants Commission of Bangladesh

Plot # E-18/A, Agargaon, Sher-e-BanglaNagar, Dhaka-1207 Tel:0088-58160106, Fax:0088-02-58160203



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Ref: UGC/Admn/1(399)/2006/8047

Dated: 07 October 2019

## Office Order

The Authority of the University Grants Commission of Bangladesh is pleased to grant Mr. Dewan Golam Sarwar, Deputy Director, Research Support & Publication Division, University Grants Commission of Bangladesh 09 (Nine) days Ex-Bangladesh leave (earned leave) with effect from 18-10-2019 to 26-10-2019 (or 09 days leave from the date of departure) to visit India for medical treatment.

- 2. Relating to this visit following terms and conditions will apply:
  - The period will be treated as earned leave on full average pay; (a)
  - During this period, his salary and allowances will be paid in Bangladeshi currency as usual (b) manner:
  - University Grants Commission of Bangladesh or Government of the People's Republic of (c) Bangladesh shall have no financial liability in this regard;
  - After return, he must join UGC immediately on the due date as per usual norms/practice (d)

With the approval of the authority,

Zafor Ahommad Jahanger Joint Secretary (Admn.)

Phone: 88-02-58160232 (Off) E-mail: jahanger@ugc.gov.bd

Dated: 07 October 2019

### **Distributor:**

Mr. Dewan Golam Sarwar Deputy Director Research Support & Publication Division University Grants Commission of Bangladesh Agargaon, Dhaka-1207.

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#### Copy to (UGC):

- 1. Secretary, UGC, Dhaka.
- 2-3. Director (Finance & Accounts/ Research Support & Publication Division), UGC, Dhaka.
- 4. System Analyst, IMCT Division, UGC, Dhaka (for uploading in the UGC website).
- Senior Assistant Secretary, Office of the Chairman, UGC, Dhaka. 5.
- Personal file/Master file. 6-7.

### Copy to (other offices):

- H. E. High Commissioner of India to Bangladesh, High Commission of India, 1. Plot No: 1-3, Park Road, Baridhara, Dhaka 1212.
- Director General, Immigration and Passports, Agargaon, Dhaka. 2.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka. 3.
- 4. Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- 5. Immigration and Customs, Benapole and Darshana

Rekha Rani Bakchi Senior Assistant Secretary (Admn.)

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